# Rebuild and Return

## INSTRUCTIONS
1. For quick and accurate service, complete this form in full
2. Read all information on second page
3. Email sales@hagensautoparts.com or call +1-253-845-7020 for any questions or concerns
4. This completed form must accompany each return

## PROCESSING INFORMATION
A replacement part may be sent to you unless you check the box below.
☐ NO Replacements. Please rebuild my original unit.

## Special Information (Internal use)

## SHIPPING INFORMATION

<table>
<thead>
<tr>
<th>Ship To</th>
<th>Store # or Apt #</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
<td>City</td>
</tr>
<tr>
<td>State</td>
<td>Zip Code</td>
<td>Phone</td>
</tr>
</tbody>
</table>

All units are shipped UPS or FedEx Ground unless specified otherwise below

- ☐ UPS Ground
- ☐ UPS 3rd Day Select
- ☐ UPS 2nd Day Air
- ☐ UPS Next Day Air
- ☐ FedEx Ground
- ☐ FedEx 2nd Day Air
- ☐ FedEx Next Day Air
- ☐ Customer Pick Up
- ☐ USPS Priority
- ☐ USPS Parcel Post
- ☐ USPS Flat Rate

## CUSTOMER INFORMATION

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Date Shipped</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email</th>
<th>Phone</th>
<th>Reference Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Casting Information

<table>
<thead>
<tr>
<th>Make</th>
<th>Model</th>
<th>Year</th>
<th>Multiple Vehicles?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Power Brakes?</th>
<th>Transmission</th>
<th>Engine Cid</th>
<th>Convertible?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes ☐ No</td>
<td>☐ A.T. ☐ M.T.</td>
<td></td>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

☐ Sleeve Build and Test ☐ Sleeve ONLY

Description package contents (please be specific) casting #’s, quantity, etc. Use reverse side if full
**Rebuild and Return**

**CONTACT INFORMATION**

Hagen's Auto Parts, Inc  
R&R Department  
1526 River Road  
Puyallup, WA 98371-3890

Web:  HagensAutoParts.com  
Email: sales@hagensautoparts.com  
Phone: +1-253-845-7020  
Fax: +1-253-841-1904

**SHIPPING INSTRUCTIONS**

- DRAIN ALL FLUID OUT OF YOUR R&R - **HAZMAT FEES MAY APPLY ON UN-DRAINED CYLINDERS**
- Ensure your unit(s) are packed securely in a box
- Fill out page 1 of this form completely and put it in the box with your unit(s)

NOTE: All shipping costs are the responsibility of the customer.

**BILLING**

Payment can be made through one of the following options:

- Credit Card (VISA - MasterCard)
- PayPal
- Check, Money Order

NOTE: COD service is NOT available

**PRICING**

- Please contact Hagen's Auto Parts, Inc. via phone, fax, or email for pricing information
- There will be a $5.00 (US Dollars) handling fee for units that cannot be rebuilt

**WARRANTIES**

- Hagen's Auto Parts, Inc warranty policies apply for all R&R units
- In order to take advantage of the warranty, the invoice, receipt, or packing slip must be attached to the unit.
- Full details can be found online at: [https://hagensautoparts.com/info/policies](https://hagensautoparts.com/info/policies)

**OTHER INFORMATION**

- Average in-house processing time varies.
- While there is a high chance that a unit can be rebuilt, this can only be determined after the unit is inspected.
- Hagen's Auto Parts, Inc. **will not** assume responsibility for units sent to the wrong address; neither will Hagen's Auto Parts, Inc. assume responsibility for units sent with core returns. R&R units must be sent directly to the R&R department.
- Hagen's Auto Parts, Inc. **will not** assume responsibility for peripheral devices sent with units (mounting brackets, proms, etc.) These must be removed before sending the units to Hagen's Auto Parts, Inc.
- Rebuilds are done on a complete unit basis or sleeve only.